

**Trampas Puckett**  
Board Chairman

**Steve Sturgill**  
Executive Director  
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433 3rd Street  
Portsmouth, Ohio 45662



**Carolyn Powell**  
Comptroller  
cpowell@caosciotocounty.org

phone: (740) 354-7541  
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**REQUEST FOR QUOTATION**  
**July 19, 2019**  
**Reference: RFQ/2019/002**

Dear Sir / Madam:

Community Action Organization of Scioto County, Inc. is considering the purchase of one (1) **Multi-Passenger Pick-Up Truck** and is requesting you submit a quotation.

The minimum specifications include:

- capacity to hold 4-5 adults
- automatic transmission
- low mileage (<150,000)
- ABS brakes
- functioning heating and air conditioning system
- power steering
- non-diesel engine
- fully operational windows and door locks

Quotations may be submitted on or before **July 26, 2019 (Close of Business)** via E- Mail, to [clindamood@caosciotocounty.org](mailto:clindamood@caosciotocounty.org).

**CONTACT PERSON:**

Cindy Lindamood, Adult Program Coordinator  
[clindamood@caosciotocounty.org](mailto:clindamood@caosciotocounty.org)  
433 – 3<sup>rd</sup> Street, Portsmouth, OH 45662  
740-354-7545

Please reference the RFQ number in your correspondence.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline.